

SRSU Policy: Program Management Policy
SRSU Policy ID: APM 7.34
Policy Reviewed by: Office of Information Technology
Approval Authority: Executive Cabinet
Approval Date: May 14, 2024
Next Review Date: May 14, 2029

- Purpose:** The purpose of this policy is to define information security controls around program management
- Scope:** This policy applies to Sul Ross State University. All users are responsible for understanding and observing these and all other applicable policies, regulations, and laws in connection with their use of the institution's information resources.
- Application:** The statements in this document meet the minimum requirements established for the Texas State University System and its component institutions. At the discretion of Sul Ross State University, more stringent, restrictive, or enhanced requirements may be established.
- Review:** This policy will be reviewed at minimum every five years, or more frequently as needed, by the Sul Ross State University information security officer and appropriate Office of Information Technology staff.

POLICY/PROCEDURE

1. Policy Statements

- 1.1 Program management controls implemented by Sul Ross State University must comply with applicable federal or state laws, Executive Orders, directives, regulations, policies, standards, and guidance.

2. Definitions

- 2.1 Sul Ross State University defines technical policy terms in the information technology glossary.

3. Program Management Policy

Authority - DIR Controls Catalog (CC): PM-1

- 3.1 Sul Ross State University must:
- 3.1.1 Develop procedures to facilitate the implementation of the Program Management policy and associated program management controls; and
 - 3.1.2 Review and update program management procedures at an institution-defined frequency.

4. Senior Information Security Officer

Authority - DIR CC: PM-2, Texas Administrative Code (TAC) 202.71, TAC 202.74

- 4.1 Sul Ross State University must appoint a senior information security officer with the mission and resources to coordinate, develop, implement, and maintain an institution-wide information security program approved by the institution of higher education head or delegate.

5. Information Security Resources

Authority - DIR CC: PM-3

5.1 Sul Ross State University must:

- 5.1.1 Ensure that all capital planning and investment requests include the resources needed to implement the information security program and documents all exceptions to this requirement;
- 5.1.2 Employ a business case or institution-defined documentation to record the resources required; and
- 5.1.3 Ensure that information security resources are available for expenditure as planned.

6. Plan of Action and Milestone Process

Authority - DIR CC: PM-4

6.1 Sul Ross State University must:

- 6.1.1 Implement a process for ensuring that plans of action and milestones for the security program and associated institutional information systems:
 - 6.1.1.1 Are developed and maintained;
 - 6.1.1.2 Document the remedial information security actions to adequately respond to risk to institutional operations and assets, individuals, and other organizations; and
 - 6.1.1.3 Are reported in accordance with institution-defined reporting requirements.
- 6.1.2 Review plans of action and milestones for consistency with the institutional risk management strategy and institution-wide priorities for risk response actions.

7. Information System Inventory

Authority - DIR CC: PM-5

7.1 Sul Ross State University must develop and maintain an inventory of its information systems.

8. Information Security Measures of Performance

Authority - DIR CC: PM-6

8.1 Sul Ross State University must develop, monitor, and report to institution-defined individuals on the results of information security measures of performance.

9. Enterprise Architecture

Authority - DIR CC: PM-7

9.1 Sul Ross State University must develop an enterprise architecture with consideration for information security and the resulting risk to institutional operations, institutional assets, individuals, and other organizations.

10. Threat Awareness Program

Authority - DIR CC: PM-16

10.1 Sul Ross State University must implement a threat awareness program that includes a cross-organization information-sharing capability.