



Sul Ross State University

A Member of the Texas State University System

Student Government Association

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To the student who wishes to file a Traffic Committee appeal:

The purpose of the Traffic Appeals Committee is to review circumstances surrounding the issuance of parking citations by the University Department of Public safety (UDPS), and determine if a student has a legitimate reason to contest the violation. It is understood that this review is part of the larger function of the Dean of Student Life division relative to student compliance with University rules and regulations. The findings of the Committee are accepted by the Dean and further scrutinized for fairness, consistency, and equitable application of said rules and regulations.

The charge of the Committee is to either affirm the original charge on the citation or determine that it is unfound. One of two findings may be claimed by the committee 1) appeal without merit or 2) appeal substantiated. In case the appeal is found without merit, the student is informed that the committee affirmed the elements of the citation and it must be paid. In the event the committee substantiates the appeal, the student is told that their appeal has been supported. With either finding the Committee will generate a disposition notification and relay it to the Dean of Student Life within five (5) business days of the hearing. The deliberations will then be relayed to the UDPS with instructions to uphold the citation or dismiss it.

On this date _____, student _____ appeared before the Traffic Appeals Committee in order to air grievances he or she has with the violations alleged on the face of an official UDPS Traffic Citation.

Both Officer _____, the issuing officer and the student were given fair notice of the appeals hearing and ample opportunity to prepare if they choose to appear before the Committee.

The Committee has reviewed the circumstances and context of the citation, listened to presentations made by the student and by the issuing officer, if present, and makes the following determination:

_____ **Appeal without merit** – the Committee finds that there is little or no justification to support the student’s request to dismiss the citation.

_____ **Appeal sustained** – the Committee finds that there is justification to support the student’s request to dismiss the citation, and will suggest such action to the Dean of Student Life.

Further comments from the Committee:

Signatures of Committee members sitting in review:
