

# **Sul Ross State University**

## **Position Description**

**Official Title:** Maintenance Worker, Utilities

**Salary Group:** 6

**Job Code:** 7532

### **Summary**

Function: Semi-skilled work in mechanical systems operation and maintenance.

Scope: Maintenance on electrical, central plant heating and cooling equipment, distribution systems HVAC equipment, and campus plumbing systems.

### **Duties**

Essential: Assist with the operation, installation, and maintenance of various types of campus mechanical and electrical systems including, but not limited to, central heating and cooling plant, steam and chilled water distribution, building HVAC systems and campus plumbing. Practice proper safety procedures and use personal protective devices. Other duties as assigned. Responsible for personal safety and the safety of others; must exercise due caution and practice safe work habits at all times.

### **Supervision**

Received: From Utilities Foreman and guidance from heating and refrigeration mechanics.

### **Education**

Required: High school graduate or equivalent.

Preferred: Journeyman level training or graduate from vocational school.

### **Experience**

Required: Knowledge of material, methods, and operation of mechanical and/or electrical systems.

Preferred: Pipe fitter, air conditioning mechanic.

### **Equipment/Skills**

Required: Knowledge and ability to use basic tools of the mechanical and/or electrical trade.

Preferred: Diagnostic tools and electrical trouble shooting devices. Back hoe and loader operator.

### **Working Conditions**

Usual: University wide maintenance; position is Security Sensitive.

Special: After hours "on call" availability required.

### **Other**

Current driver's license and driving record acceptable to the University must be maintained as a condition of employment.

Any qualifications to be considered in lieu of stated minimums, require the prior approval of the Human Resources Director.

Date revised: June, 2005