



Student Name: \_\_\_\_\_

A# \_\_\_\_\_

**SECTION B - STUDENT AND SPOUSE TAX FORMS AND INCOME INFORMATION**

**Student** - Please check one and submit the documents needed:

\_\_\_ I, the student, filed a 2018 Federal Income Tax return. **Must provide a copy of student’s 2018 Tax Return Transcript from the IRS that can only be ordered online at [www.irs.gov](http://www.irs.gov) and copies of all 2018 W-2 forms issued to student. We recommend for you to use the IRS Data Retrieval Tool on your FAFSA that will transfer your 2018 tax information directly on to the FAFSA.**

\_\_\_ I, the student, amended my 2018 Federal Income Tax return, and/or am a victim of identity theft. **Must provide a copy of student’s 2018 Tax Return Transcript from the IRS that can only be ordered online at [www.irs.gov](http://www.irs.gov), copies of all 2018 W-2 forms issued to student, and a signed copy of IRS Form 1040 X that was filed with the IRS. We recommend for you to use the IRS Data Retrieval Tool on the FAFSA that will transfer your 2018 tax information directly on to the FAFSA.**

\_\_\_ I, the student was employed in 2018 and did not file taxes, and was not required to file a tax return. **Must provide Verification of Non-filing Letter from IRS AND copies of all 2018 W-2 forms issued to student.**

\_\_\_ I, the student was not employed and had no income from work in 2018. **Must provide Verification of Non-filing Letter from IRS.**

**Spouse** - Please check one and submit the documents needed:

\_\_\_ I, the spouse, filed a 2018 Federal Income Tax return. **Must provide a copy of spouse’s 2018 Tax Return Transcript from the IRS that can only be ordered online at [www.irs.gov](http://www.irs.gov) and copies of all 2018 W-2 forms issued to spouse.**

\_\_\_ I, the spouse, amended my 2018 Federal Income Tax return, and/or am a victim of identity theft. **Must provide a copy of spouse’s 2018 Tax Return Transcript from the IRS that can only be ordered online at [www.irs.gov](http://www.irs.gov), copies of all 2018 W-2 forms issued to spouse, and a signed copy of IRS Form 1040X that was filed with the IRS.**

\_\_\_ I, the spouse, was employed in 2018 and did not file taxes, and was not required to file a tax return. **Must provide Verification of Non-filing Letter from IRS AND copies of all 2018 W-2 forms issued to spouse.**

\_\_\_ I, the spouse, was not employed and had no income from work in 2018. **Must provide Verification of Non-filing Letter from IRS.**

**SECTION C - CERTIFICATION AND SIGNATURE**

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison, or both.**

I certify that all of the information reported on this worksheet is complete and correct.

I understand additional information not listed on this form may be requested to complete verification. I also understand that my financial aid will be placed on **hold** until the verification process is completed.

\_\_\_\_\_  
Student’s Signature (Required) Date

\_\_\_\_\_  
Spouse’s Signature (Required) Date

**SUBMIT THIS WORKSHEET TO THE APPROPRIATE FINANCIAL AID OFFICE:**

Office of Financial Aid  
PO Box C-2  
Alpine, TX 79832  
Phone: 432-837-8050  
Fax: 432-837-8411  
Email: [fa@sulross.edu](mailto:fa@sulross.edu)

Office of Financial Aid  
3107 Bob Rogers Drive  
Eagle Pass, TX 78852  
Phone: (830) 758-5021  
Fax: (830) 758-5019  
E-mail: [rgcfao@sulross.edu](mailto:rgcfao@sulross.edu)

Office of Financial Aid  
2623 Garner Field Road  
Uvalde, TX 78801  
Phone: (830) 279-3008  
Fax: (830) 279-3009  
E-mail: [rgcfao@sulross.edu](mailto:rgcfao@sulross.edu)

Office of Financial Aid  
205 Wildcat Drive  
Del Rio, TX 78840  
Phone: (830) 703-4824  
Fax: (830) 703-4810  
E-mail: [rgcfao@sulross.edu](mailto:rgcfao@sulross.edu)

**Retain a copy of this document for your records.**